

HASSENBROOK SCHOOL Specialist Technology College



LETTINGS POLICY

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1. BACKGROUND

It is necessary to maintain the school and surrounding site premises. The DFC grant provided by the LEA is determined mainly by student numbers and it is necessary to earn additional income by allowing the premises and site to be used by outside organisations.

2. PRINCIPLES

2.1 The Governing Body considers Hassenbrook School to be a community resource and wishes to encourage the use of the premises and site of the school by members of the community.

2.2 Charges will be set that do not discourage the community using the facilities of the school.

3. IMPLEMENTATION

3.1 There will be no charge for the use of premises for any activity organised by a member of staff for the benefit of pupils of Hassenbrook School.

3.2 A charge will be made for the use of the premises by any other group or organisation unless the charge has been waived by the Headteacher.

3.3 The school will seek to maximize its return when the premises or site is used by business organisations.

3.4 No use of the building or site will incur a cost to the school except those detailed in 3.1.

3.5 Charges will be made according to the lettings table of charges agreed by the Governing Body.

3.6 The charges will be reviewed annually and may be increased by at least the increase in the R.P.I.

3.7 Charges may be adjusted at the discretion of the Governing Body to maximize the use of the premises and site but any charge must be, at least, the cost incurred by the school.

3.8 Governors reserve the right at any time to refuse to let the premises.